

RESTRICTED

2025 HARMONIZED RULES AND REGULATIONS FOR NAF SECONDARY SCHOOLS WITH THEIR SCALE OF PUNISHMENTS
REVISED

MINOR OFFENCES

Serial	Rules and Regulations	Scale of Punishments	Remarks
(a)	(b)	(c)	(d)
1.	Students must be properly and neatly dressed in all school uniforms at all times.	1 st offender: One hour fatigue. 2 nd offender: 2 hours fatigue.	
2.	Keeping of beards by students is prohibited.	1 st offender: 2 hours fatigue. 2 nd offender: 3 days fatigue.	The student(s) must shave immediately.
3.	Female students must adhere to plaiting of approved hairstyle or low haircut less AFGMS that must maintain low haircut at all times.	1 st offender: 2 hours fatigue. 2 nd offender: 3 days fatigue.	
4.	Only stud earrings should be worn by female students.	1 st offender: Seizure of the item(s) and one hour fatigue. 2 nd offender: Seizure of the item(s) and 3 hours fatigue.	
5.	Application of makeup and use of bleaching cream are prohibited for all students.	1 st offender: Seizure and destruction of the item(s) and 2 hours fatigue. 2 nd offender: Seizure and destruction of the item(s) and one week suspension with a letter of undertaking signed by the parents and documented in the student's file.	
6.	Male students must maintain low haircut at all times.	1 st offender: Administer low haircut and 2 hours fatigue. 2 nd offender: Administer low haircut and 3 days fatigue.	
7.	Students must pay compliment to their seniors and staff of the school.	1 st offender: Verbal apology with kneeling down on the spot. 2 nd offender: Written apology with 3 hours fatigue.	
8.	The school bell is a command and must be obeyed.	1 st offender: One hour fatigue. 2 nd offender: 3 hours fatigue.	

RESTRICTED

9.	Students must partake in all school activities.	1 st offender: One hour fatigue. 2 nd offender: 3 hours fatigue.	
10.	Students' communication must always be in official English Language. Other languages may be used during language lessons.	Template 2 chapters of English Language Textbook in use.	
11.	Students must take their meals in the dining hall or designated areas except otherwise directed for sick students.	1 st offender: Washing 150 plates or one hour fatigue. 2 nd offender: Cleaning the dining hall or 2 hours fatigue.	
12.	Prep, repose and lights-out are compulsory. There must be no disturbance of any kind.	Template the Harmonized NAF Secondary Schools' Rules and Regulations.	
13.	Students must not cross the lawns.	1 st offender: One hour fatigue. 2 nd offender: 2 hours fatigue.	
14.	It is an offence for any student to feign sickness (malingering) in order to avoid school activities or punishment.	1 st offender: 2 hours fatigue. 2 nd offender: 3 hours fatigue.	
15.	Attendance at the morning assembly or muster parade is compulsory to all students.	1 st offender: One hour fatigue. 2 nd offender: 2 hours fatigue.	
16.	Any student who sees another disobeying any school rule or has knowledge of such a plan and fails to report to appropriate authorities, commits an offence.	3 hours fatigue.	
17.	School canteen, staff room and staff offices are out-of-bounds to students except on special permission.	1 st offender: 3 days fatigue. 2 nd offender: One week suspension with a letter of undertaking signed by the parents and documented in the student's file.	
18.	All prescribed drugs must be deposited at the Medical Centre for administration.	1 st offender: Template the Harmonized NAF Secondary Schools' Rules and Regulations. 2 nd offender: One week suspension with a letter of undertaking signed by the parents and documented in the student's file.	
19.	Students must not be in possession of any electronic equipment like radio set, television set, tape recorder and smart watches in the school.	1 st offender: Seizure and destruction of the item(s) and 2 hours fatigue. 2 nd offender: Seizure and destruction of the item(s) and one week suspension with a letter of undertaking signed by the parents and documented in the student's file.	

RESTRICTED

20.	Custody or wearing of mufti in the school is forbidden. Any mufti brought into the school for any purpose shall be in the custody of Students' Wing. Can only be used for the purpose and return to students' wing.	1 st offender: Seizure of the material(s) and 2 hours fatigue. 2 nd offender: Seizure of the material(s) and one week suspension with a letter of undertaking signed by the parents and documented in the student's file.	Item to be returned to the parents at the end of the term.
21.	Students must not be caught bringing in or in possession of contrabands (provision) in the school.	1 st offender: Seizure and destruction of the item(s) and one day fatigue. 2 nd offender: Seizure and destruction of the item(s) and one week suspension with a letter of undertaking signed by the parents and documented in the student's file.	
22.	Any student who threatens another with a view to making him/her conceal a wrong action or information, commits an offence.	1 st offender: 2 days fatigue. 2 nd offender: one week suspension with a letter of undertaking signed by the parents and documented in the student's file.	e.g when a senior maltreats a junior and threatens to deal with him/her if he/she reports.
23.	Non-observance of siesta is an offence.	2 hours fatigue	
24.	Lying is an offence.	1 st offender: 3 hours fatigue. 2 nd offender: 3 days fatigue. 3 rd offender: 1 week suspension	
25.	Loitering around the School is prohibited.	1 st offender: One hour fatigue. 2 nd offender: 2 hours fatigue.	
26.	Lateness to all school programmes/activities is an offence.	1 st offender: One hour fatigue. 2 nd offender: 2 hours fatigue.	
27.	Defecating and urinating on the toilet floor including other unauthorized areas in the school is an offence.	1 st offender: Cleaning up the mess and one week washing of the toilet. 2 nd offender: Cleaning up the mess and 3 days suspension with an undertaking from the parents.	
28.	Sagging of trouser by male students are highly prohibited	1 st Offender: One hour fatigue. 2 nd Offender: Three hours fatigue.	
<u>MAJOR OFFENCES</u>			
29.	Wearing of earring(s) by male students are highly prohibited.	1 st offender: Seizure of the item(s) and destruction. 2 nd Offender: 2 weeks suspension. 3 rd Offender: Indefinite suspension.	

RESTRICTED

30.	Students must promptly obey legitimate/particular orders given to them.	1 st offender: 2 hours fatigue. 2 nd offender: One-week internal suspension with a letter of undertaking signed by the parents and documented in the student's file.	
31.	Failure to return to school on resumption day without the consent of the school is an offence.	Washing of school toilets for one week.	Parents to be informed.
32.	Failure to return to school 2 weeks after resumption without the consent of the School is an offence.	Withdrawal from the School.	
33.	No student must keep any money on him/her except the amount approved by the school.	1 st offender: Seizure of the money and 2 days fatigue. 2 nd offender: Seizure of the money and one week suspension with a letter of undertaking signed by the parents and documented in the student's file..	All seized money should be returned to the parents at the end of the term.
34.	No student must leave the school compound without an official permission (pass). i.e Absence Without Official Leave (AWOL).	1 st offender: 2 weeks suspension with a letter of undertaking signed by the parents and documented in the student's file. 2 nd offender: Indefinite suspension.	
35.	Students must not receive visitors except during open/visiting days or special permission by the School Authority. Also, students must not receive visitors in the hostel.	1 st offender: One week suspension with a letter of undertaking signed by the parents and documented in the student's file. 2 nd offender: Indefinite suspension.	
36.	Defined out-of-bound areas by the school such as staff quarters, exam unit, etc are prohibited except authorized by the Commandant.	1 st offender: One week suspension with a letter of undertaking signed by the parents and documented in the student's file. 2 nd offender: Indefinite suspension.	
37.	Fagging, Online and Offline Bullying are forbidden.	1 st offender: 2 weeks suspension with a letter of undertaking signed by the parents and documented in the student's file. 2 nd offender: Indefinite suspension.	Student should be counselled by the counselling department upon return from 2 weeks suspension.
38.	Inflicting physical injury on fellow student(s) is prohibited.	Indefinite suspension and bearing the cost of treatment.	Degree of injury to be determined by the Medical Centre and the case be

RESTRICTED

			handed over to the unit Air Provost.
39.	Depriving fellow students of his/her possession is highly prohibited.	1 st offender: Restoration of the item(s) and 3 days fatigue. 2 nd offender: Restoration of item(s) and one week suspension with a letter of undertaking signed by the parents and documented in the student's file. 3 rd offender: Indefinite suspension.	
40.	Unlawful communication by students with outside organizations like press, commercial houses, Headquarters Nigerian Air Force, Scholarship Boards etc without the knowledge of the School Authority.	1 st offender: One week suspension with a letter of undertaking signed by the parents and documented in the student's file. 2 nd offender: Indefinite suspension.	
41.	Unlawful possession of alcohol, hard drugs, illicit substances, pills or any other drugs not recommended by medical personnel.	Indefinite suspension.	Any student in possession of illicit drugs/substance is to be handed over to the Air Provost for further investigation.
42.	Students must not smoke or be in possession of cigarettes, marijuana, tobacco or any other smoking substances.	Indefinite suspension.	
43.	Students must not be involved in examination malpractice.	1 st offender: 2 weeks internal suspension with a letter of undertaking signed by the parents and documented in the student's file. 2 nd offender: Indefinite suspension.	
44.	Students must not attempt or be involved in any sexual activity such as sexual harassment, homosexuality, lesbianism, heterosexuality, bestiality, masturbation, kissing, etc	Indefinite suspension.	
45.	Stealing is highly prohibited.	1 st offender: 2 weeks internal suspension with a letter of undertaking signed by the parents and documented in the student's file. 2 nd offender: Indefinite suspension.	
46.	Parents must not challenge any staff or student(s) for whatever reason, rather they should report any grievance(s) concerning their children to the School Authority.	1 st offender: 2 weeks suspension with a letter of undertaking signed by the parents and documented in the student's file.	

RESTRICTED

		2 nd offender: Indefinite suspension.	
47.	It is an offence for students to damage the school property (ies) or student's item(s) willfully.	1 st offender: Replacement of damaged property(ies) or item(s) and a day fatigue. 2 nd offender: Replacement of damaged property(ies) or item(s) and one week suspension with a letter of undertaking signed by the parents and documented in the student's file.	
48.	Students must not be in possession or bring mobile phone(s) or smart phone(s) and its accessories to the school.	1 st offender: Seizure and destruction of the phone(s) on assembly ground by the culprit(s). 2 nd offender: Seizure and destruction of the phone(s) and Indefinite suspension.	Parents to be informed of the seizure before destruction.
49.	Fighting/disorderly behaviour on School uniform within and outside the school is prohibited.	1 st offender: One week internal suspension doing fatigue 2 nd offender: Indefinite suspension.	Student should be counselled by the counselling department during the one week suspension.
50.	Sleeping together on the same bed/bunk is an offence.	1 st offender: 2 weeks suspension with a letter of undertaking signed by the parents and documented in the student's file. 2 nd offender: Indefinite suspension.	
51.	All illegal gatherings or membership of any secret cult/society or carrying out any form of initiation is highly prohibited.	Indefinite suspension.	
52.	Tearing of mattress(es) for any use, e.g mopping the floor, polishing of shoes etc. is an offence.	One week suspension and a replacement of a new 6 inches spring mattress with a letter of undertaking signed by the parents and documented in the student's file.	
53.	Drawing of images or writing on the walls in the school is prohibited.	1 st offender: Student(s) to paint the prescribed portion as determined by the School Authority. 2 nd offender: Student(s) to paint the prescribed portion as determined by the School Authority and one week suspension with a letter of undertaking signed by the parents and documented in the student's file.	

RESTRICTED

54.	Unauthorized Possession/use of harmful objects such as Knife, cutlass, razor blade, needle etc are prohibited.	1 st offender: Seizure of the Items and 2 hours fatigue 2 nd offender: Indefinite suspension.	
55.	Unauthorized Possession/use of weapons is highly prohibited.	Indefinite suspension.	
56.	Illegal access through ceilings, windows, burglaries, locked doors is prohibited.	Indefinite suspension.	
57.	Depriving a fellow student of his/her meal is an offence.	1 st offender: One week suspension with a letter of undertaking signed by the parents and documented in the student's file. 2 nd offender: Indefinite suspension.	
58.	Breaking of bounds, particularly jumping of fence or using illegal routes to go into or out of the school is prohibited.	1 st offender: 2 weeks suspension with a letter of undertaking signed by the parents and documented in the student's file. 2 nd offender: Indefinite suspension.	
59.	Absenteeism by day students without the consent of the school is an offence.	1 st offender: 3 days fatigue. 2 nd offender: One week suspension with a letter of undertaking signed by the parents and documented in the student's file.	
60.	Pregnancy during schooling is prohibited. Also, it is prohibited for a male student to be responsible for the pregnancy of a fellow student.	Indefinite suspension.	The offender(s) to be handed over to their parents.
61.	Students found in possession of sex materials such as condoms, sex dolls, pornographic materials, etc. is an offence.	1 st offender: 2 weeks suspension with a letter of undertaking signed by the parents and documented in the student's file. 2 nd offender: Indefinite suspension.	
62.	Trading (buying and selling) of any item by students in the school is prohibited.	1 st offender: Seizure and destruction of the item(s) and a day fatigue. 2 nd offender: Seizure and destruction of the item(s) and one week suspension with an undertaking from the parents.	Item(s) to be confiscation by the school.
63.	Tearing or defacing of school uniform after final examinations is prohibited.	Reflection of behavior in Student Testimonial	Parents to be informed.
64.	Involvement in any form of cybercrime is highly prohibited.	Indefinite suspension.	Hand over the offender to unit Air Provost for further investigation.

RESTRICTED

65.	Student wearing tattoo and body-piercing are prohibited.	Indefinite suspension.	Any form of permanent body modification made by inserting ink or pigments into the skin.
66.	Damaging of school properties after final examinations is highly prohibited.	Forfeiture of School Testimonial and withholding of Certificate(s) pending the replacement of damaged property(ies).	Reflection of behaviour in Student Testimonial
67.	Failure to pay school fees after 3 weeks of resumption without official consent of the school is an offence.	Withdrawal from the School.	
68.	It is an offense for a student to resume school without having complete approved mandatory items.	1 st offender: Returning of the student to his/her parents with a view to providing the approved mandatory items. 2 nd offender: One week suspension with a letter of undertaking signed by the parents and documented in the student's file and provision of the approved mandatory items.	
69.	No student is allowed to register for any external examination privately.	Indefinite suspension.	
70.	Failure to report missing items by the students to the School Authority is an offence.	1 st offender: One hour fatigue. 2 nd offender: 3 hours fatigue.	
71.	A recalcitrant offender will attract higher punishment.	1 st offender: A higher punishment of the corresponding offence committed and 2 weeks suspension with a letter of undertaking signed by the parents and documented in the student's file. 2 nd offender: Indefinite suspension.	
72.	Alteration of school's record such as receipt, result and certificate are highly prohibited.	1 st offender: 2 weeks suspension. 2 nd offender: Indefinite suspension.	
73.	Forgery is highly prohibited.	Indefinite suspension.	
74.	Possession of amulets is highly prohibited	1 st offender: Confiscation and 1 week fatigue. 2 nd offender: 2 weeks suspension. 3 rd offender: Indefinite suspension.	Inform and handover the amulets to the parents.
75.	Attempted suicide is a gross offence in the school	1 st offender: 2 weeks suspension. 2 nd offender: Indefinite suspension	Parents are advised to seek medical counselling

RESTRICTED

			and examination during the 2 weeks suspension.
76.	Insubordination and use of offensive language to senior students and staff is an offence	1 st offender: Written apology to the one offended and one hour fatigue. 2 nd offender: One week suspension with a letter of undertaking signed by the parents and documented in the student's file.	
77.	Female hostels and toilets are out of bounds to males and vice versa.	1 st offender: 2 weeks suspension with a letter of undertaking signed by the parents and documented in the student's file. 2 nd offender: Indefinite suspension.	
78.	No publication like magazines, pamphlets, notice or cartoons should be circulated, displayed or initiated without the consent of the School Authority.	1 st offender: One week suspension with a letter of undertaking signed by the parents and documented in the student's file. 2 nd offender: Indefinite suspension.	
79.	Hanging, forward rolling and sitting on the head are highly prohibited in both Military and Comprehensive schools.	1 st offender: One week fatigue. 2 nd offender: Two weeks suspension. 3 rd offender: Indefinite suspension.	
80.	Suffocation or locking up fellow students in a closet like room, cupboard for any offence is an act of gross bullying and it is highly prohibited.	1 st offender: 2 weeks suspension with a letter of undertaking signed by the parents and documented in the student's file. 2 nd offender: Indefinite suspension.	
81.	Administration of any harmful liquid such as urine, faeces on a fellow student is highly prohibited.	1 st offender: 2 weeks suspension with a letter of undertaking signed by the parents and documented in the student's file. 2 nd offender: Indefinite suspension.	
82.	Illegal electrical connection is highly prohibited.	1 st offender: 2 weeks suspension with a letter of undertaking signed by the parents and documented in the student's file. 2 nd offender: Indefinite suspension.	In the advent of damage of properties/loss of lives. The case is to be investigated by the provost for further action.

Note: This Harmonized NAF Secondary Schools' Rules and Regulations is in addition to Standing Orders of AFMS/AFGMS for JAM/JAW.

HARMONIZED COMPOSITION OF STANDING DISCIPLINARY COMMITTEE FOR NAF MILITARY SCHOOLS

RESTRICTED

1.	CIA	-	President
2.	CO	-	Member
3.	Guidance Counselor	-	Member
4.	Internal Quality Assurance Officer	-	Member
5.	RSM	-	Member
6.	AO	-	Secretary

HARMONIZED COMPOSITION OF STANDING DISCIPLINARY COMMITTEE FOR NAF COMPREHENSIVE/SECONDARY SCHOOLS

1.	Vice Principal Administration	-	President
2.	Guidance Counselor	-	Member
3.	Internal Quality Assurance Officer	-	Member
4.	CO/Matron/Coordinator	-	Member
5.	RSM	-	Member
6.	AO	-	Secretary